



JEFFERSON PARISH
DEPARTMENT OF WATER PUBLIC WORKS

Michael S. Yenni
Parish President

Thomas R. West, P.E.
Director

To: All Customers

From: Thomas R. West, P.E.

Subject: Applications for Water Service

It is **STRONGLY RECOMMENDED** by the Jefferson Parish Department of Water that **SOMEONE BE ON PREMISES** when water service is turned on. However, if you do not wish to be home at the time water service is activated, you may indicate so by initialing on the line below:

_____ By initialing here I am authorizing the Jefferson Parish Department of Water to activate my water service effective immediately. I have verified that all inside and outside faucets, washer connections, and unconnected toilet lines, etc., are off and that there are no leaks either inside or on the property.

_____ If we cannot leave your water on for any reason, a \$35.00 re-trip fee will be charged for each additional trip necessary to restore service **and someone must be on the premises in order to have water turned on.** Service will be restored the same day if re-trip payments are made before 2:00pm. **Payments between 4:00pm and 4:30pm will be accepted by phone only. Payments after 4:30pm cannot be accepted.**

If same day service is requested by the user, any payment made after 2:00pm will be charged the \$150.00 fee cash, credit or debit card only. (ORDINANCE #22424)

Users paying the \$150.00 fee MUST HAVE SOMEONE ON THE PREMISES TO HAVE WATER TURNED ON.

___ Payment made between 8:30 a.m. and 11:00 a.m. – service restored between 12:00 p.m. and 3:30 p.m.

___ Payment made between 11:00 a.m. and 2:00 p.m. – service restored between 2:00 p.m. and 6:00 p.m.

___ Payment made between 2:00 p.m. and 4:00 p.m. – service restored between 7:30 a.m. and 11:30 a.m. (next day)

NEITHER JEFFERSON PARISH NOR THE WATER DEPARTMENT WILL BE HELD RESPONSIBLE FOR ANY DAMAGES OCCURRING ON ANY PROPERTY AS A RESULT OF WATER SERVICE ACTIVATION.

Your signature certifies that you have read and accept the conditions above.

Customer's name (Please Print)

Address

Initial to Verify Correct Address

Customer's signature

Date