On motion of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the following resolution was offered:

**RESOLUTION NO. \_\_\_\_\_\_\_\_\_\_**

A resolution authorizing the Parish Clerk to advertise for Statements of Qualifications from persons or firms interested in providing employee-paid voluntary benefits for a vision plan for active employees and their dependents. The enrollment period is approximately mid-October through mid-November 2018, to be effective January 1, 2019, for the Department of Human Resource Management and to provide for related matters. (Parishwide).

**WHEREAS,** the Parish is interested in adding a vision plan to its selection of voluntary benefits offered to active employees and their dependents; and

**WHEREAS**, the Insurance Advisory & Coordinating Committee met on April 11, 2018 and recommends to the Jefferson Parish Council that it is in the Parish’s best interest to advertise a Statements of Qualification for an employee-paid voluntary vision plan.

**NOW, THEREFORE BE IT RESOLVED BY THE JEFFERSON PARISH COUNCIL** of Jefferson Parish, Louisiana, acting as governing authority of said Parish:

**SECTION 1.** That the Parish Clerk is authorized to advertise for Statements of Qualifications from persons or firms interested in providing employee-paid voluntary benefits for a vision plan for active employees and their dependents. The enrollment period is approximately mid-October through mid-November 2018, to be effective January 1, 2019, for the Department of Human Resource Management.

**SECTION 2**. That the following criteria shall be used to evaluate the submittals from each firm submitting:

1. Plan design requirements for the plan benefits and levels of coverage by product – 30 maximum points;
2. Demonstrated experience providing quality voluntary vision benefits for active employees and dependents for large groups (3000+ members) – 25 points maximum;
3. Rates for plan chosen (financial proposals) – 20 points maximum;
4. Company’s financial strength based on A.M. Best Rating or Standard & Poor’s (a rating of B or below will receive 0 points) – 15 points maximum;
5. Demonstrated ability to provide excellent customer service, plan administration, and member service – 10 points maximum.

**SECTION 3.** That the person or firm submitting a proposal shall have the following minimum qualifications:

1. Proposer must be licensed in Louisiana and in other states once it is known that a beneficiary has moved to or received services in that state. The proposer should also indicate in their response how they are in compliance and have a working knowledge and understanding of the claims payment laws and other life and disability laws of the states where a Parish employee or dependent may receive treatment. For example, state whether or not you have a compliance officer, list those states you are currently licensed in, and explain who is responsible for overseeing compliance. Please provide copies of all licensing credentials from the State of Louisiana with your proposal.
2. Proposer must have at least five (5) years of experience in providing the type of plans and services requested in this SOQ.
3. Proposer must offer the type of plans and services as described in this SOQ to at least three (3) similar employer groups or municipalities with similar total members as Jefferson Parish Government and provide a list of references.

**SECTION 4.** Disputes/Protests relating to this procurement shall be brought before the 24th JudicialDistrict Court per Jefferson Parish Code of Ordinance § 2-932.

**SECTION 5.** That there is no cost associated with voluntary benefits as those are employee paid.

**SECTION 6.** That the Council Chairperson or in her absence the Vice-Chairperson is hereby authorized to execute any and all agreements necessary to give full force and effect to this resolution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: NAYS: ABSENT:**

This resolution was declared to be adopted on this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018.