On motion of **M ,** seconded by **M ,** the following resolution was offered:

**RESOLUTION NO.**

A resolution authorizing the Planning Department and the Planning Advisory Board to conduct a study of the text of Chapter 25 Planning and Development, Chapter 33 Unified Development Code, and Chapter 40 Zoning of the Jefferson Parish Code of Ordinances, and a study of the future land use map, with the intent of updating the comprehensive plan and the future land use map; creating the Comprehensive Plan Update Steering Committee and designating the composition and duties of the committee; and providing for related matters. (Parish-wide)

**WHEREAS**, Section 4.05 Planning of the Charter of Jefferson Parish establishes a planning department, headed by a Director, who, with review and advisement of the Planning Advisory Board, is charged with conducting studies to prepare the Parish’s master or comprehensive plan, followed by the preparation and recommendation of zoning, subdivision, and other ordinances to effectuate the plan for the social, economic, and physical development of the parish; and

**WHEREAS**, in 2001, the Council and Parish President appointed 21 individuals to serve on the Envision Jefferson 2020 Steering Committee to assist the Planning Director and planning consultants in managing the Parish’s comprehensive plan process and provide input on plan content; and

**WHEREAS**, on August 6, 2003, the Parish Council adopted the Comprehensive Plan Land Use and Transportation Elements (Ordinance No. 21939), in Chapter 25, Article VI of the Code of Ordinances, to guide the parish’s physical development and redevelopment over the next twenty years; and

**WHEREAS**, the comprehensive plan contains implementation tasks to achieve the goals and objectives of the comprehensive plan, including modifying development regulations; and

**WHEREAS**, since 2003, the Planning Director has studied, prepared, and recommended, and the Parish Council has approved, modifications to the development regulations in accordance with the goals of the comprehensive plan, though there are still implementation tasks to complete; and

**WHEREAS**, completed tasks to-date include revised subdivision regulations and new zoning districts that promote mixed-use, walkable neighborhoods; and

**WHEREAS**, to ensure that the comprehensive plan remains an effective guide for the parish, Chapter 25, Article VI authorizes the Parish Council to adopt amendments it deems necessary to update the plan, after review and advisement of the Planning Director and Planning Advisory Board; and

**WHEREAS**, a goal of the comprehensive plan (Sec. 25-283) is to establish a citizen-based process to review, implement, and update the comprehensive plan; and

**WHEREAS**, on January 18, 2018, the Parish Council approved an Agreement with Digital Engineering and Imaging Inc. to provide consulting services for an update to the comprehensive plan (Resolution No. 130671); and

**WHEREAS**, in order to gain a full understanding of the additional modifications needed to the Parish’s development regulations, it is necessary and desirable to complete the update to the comprehensive plan; and

**WHEREAS**, with the comprehensive plan update, implementation tasks will identify and prioritize additional modifications to the development regulations and recommend strategies to accomplish those modifications, which could include the creation of additional committees to guide implementation of the plan; and

**WHEREAS**, the Jefferson Parish Council desires to create the Comprehensive Plan Update Steering Committee to advise the Planning Director, Planning Advisory Board, Parish President, and Parish Council on plan content and the planning process;

**NOW, THEREFORE, BE IT RESOLVED** by the Jefferson Parish Council, the governing authority of said Parish:

**SECTION**  That the Planning Department and the Planning Advisory Board are hereby authorized to conduct a study of the text of Chapter 25 Planning and Development, Chapter 33 Unified Development Code, and Chapter 40 Zoning of the Jefferson Parish Code of Ordinances, and a study of the future land use map, with the intent of updating the Jefferson Parish Comprehensive Plan and the future land use map; and providing for related matters.

**SECTION**  *Creation and purpose.* There is hereby created the Comprehensive Plan Update Steering Committee (“committee”) for the purpose of advising the Planning Director, Planning Advisory Board, Parish President, and Parish Council on plan content and the planning process.

**SECTION**  *Length of existence.* The committee is established until such time that the Parish Council adopts an update to the comprehensive plan or for a period of approximately two (2) years.

**SECTION**  *Membership.* The committee shall be composed of nineteen (19) members, each appointed by Council resolution, as follows:

1. Five (5) by the Parish President, which should represent diverse and balanced interests comprised of neighborhood and civic leaders, business leaders, major landowners, and other interest groups; and
2. Two (2) by each Councilmember: one which should represent business associations, major land owners, or other business interests; and, one which should represent civic or neighborhood interests.

**SECTION**  *Qualifications for membership*. Each member shall be a resident of, owner of property located within, or have a primary place of business located within the Parish of Jefferson.

**SECTION**  *Terms of members*. The term of each member of the committee shall run concurrently with the existence of the committee.

**SECTION**  *Designation of chair; office of primary responsibility*. The committee shall elect a chair or co-chairs. The Planning Director, through the planning consultant, shall provide technical assistance and support to the committee, including publication of the notice of committee meetings as required by the Louisiana Open Meetings Law.

**SECTION**  *Rules of procedure; meetings*. The committee shall adopt rules of procedure. Meetings of the committee shall be held on call of the chairman of the committee, or on call of a majority of the members, or by the Planning Director or Planning Advisory Board. All meetings of the committee shall be open to the public and shall adhere to the requirements of the Louisiana Public Meetings Law.

**SECTION**  *Quorum and voting*. A majority of the members of the committee shall constitute a quorum. The committee shall be able to adopt a motion or resolution or take other action by a vote of the majority of the quorum.

**SECTION**  This resolution is in accordance with and by the authority of Secs. 25-430, 25-440, 33-2.21, 40-876, and 40-879 of the Jefferson Parish Code of Ordinances providing, in pertinent part, that the Jefferson Parish Council may, from time to time, amend, supplement, or change the regulations, restrictions, zoning districts, future land use categories, or boundaries; and that such amendment, supplement, or change may be initiated by adoption of a resolution by the Council itself, however no amendment, supplement, or change shall become effective unless a public hearing has been held and the Parish Council has taken a yea or nay vote on the proposed change.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS**: **NAYS**: **ABSENT**:

The resolution was declared to be adopted on this the **25th day of April, 2018.**