

**Campaign Contribution  
AFFIDAVIT**

STATE OF LOUISIANA

PARISH/COUNTY OF ST. TAMMANY

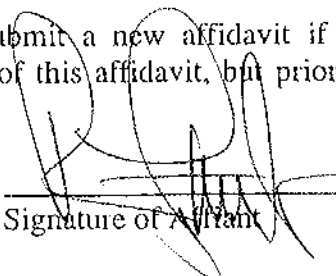
BEFORE ME, the undersigned authority, personally came and appeared:  
RICHARD C. LAMBERT, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized MEMBER / MANAGER of  
RICHARD C. LAMBERT  
CONSULTANTS, LLC (Entity), the party who submitted a  
Proposal/Contract/Bid/RFP/SOQ No. \_\_\_\_\_ (the Matter), to the Parish of Jefferson.

(Choose one of the following):

☒ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to the current or former members of the Jefferson Parish Council or the Jefferson Parish President by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of the current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

\_\_\_\_ Affiant, Entity, and/or officers, directors and owners, including employees, owning 25% or more of the Entity, have made no campaign contributions made to the current or former members of the Jefferson Parish Council or the Jefferson Parish President during the two-year period preceding the date of this affidavit. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of the current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Affiant further stated, that Affiant will submit a new affidavit if any additional campaign contributions are made after the execution of this affidavit, but prior to the time the Jefferson Parish Council acts on the Matter.

  
\_\_\_\_\_  
Signature of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 27<sup>th</sup> DAY OF February, 2012.

  
\_\_\_\_\_  
Notary Public

JOY CHEW  
Notary Public I.D. # 67867  
St. Tammany Parish  
State of Louisiana  
My Commission expires with the

Updated: 2.20.12

Code of Ord., Jeff. Parish LA § 2-923-923.1

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**EXHIBIT A**  
**Richard C. Lambert Consultants, LLC**  
**Contributions Made to**  
**Jefferson Parish Current or Former Council Members or Parish President**  
**January 1, 2010 through February 27, 2012**

<u>Date</u>	<u>Name</u>	<u>Amount</u>
01/25/2010	Congemi, Louis J	1,000.00
		<u>1,000.00</u>
02/08/2010	Paul Connick Jr.	500.00
10/28/2011	Paul Connick Jr.	1,000.00
		<u>1,000.00</u>
09/30/2010	Jacobs, Mark	250.00
		<u>250.00</u>
08/30/2011	Johnston, Paul	1,000.00
10/10/2011	Johnston, Paul	500.00
1/18/2012	Johnston, Paul	500.00
		<u>2,000.00</u>
06/06/2011	Kerner, Tim	250.00
		<u>250.00</u>
03/18/2011	Roberts, Chris	1,000.00
04/19/2011	Roberts, Chris	500.00
08/30/2011	Roberts, Chris	1,000.00
		<u>2,500.00</u>
06/29/2011	Templet, Ricky	250.00
09/22/2011	Templet, Ricky	1,000.00
		<u>1,250.00</u>
05/05/2010	Young, Jr., John F.	1,000.00
08/23/2011	Young, Jr., John F.	1,000.00
		<u>2,000.00</u>

*Man/Pol Contribution JP.xls*

Jefferson Parish Code of Ordinance

Sec. 2-923. - Disclosure and approval of all subcontractors and persons receiving payments for all non-bid contracts.

- (a) All persons or firms who are under contract awarded on a non-bid basis with Jefferson Parish or with any of its agencies, divisions or special districts or who submit responses to any request for submittals to contract on a non-bid basis with Jefferson Parish or with any of its agencies, divisions or special districts must identify all subcontractors and persons, excluding full time employees of the firm, who would assist in providing services or materials under the contract or who would share in any fees, commissions or other remuneration under the contract. Each such subcontractor or person shall submit all documents and information required by this section. Substitutions or subsequent addition of subcontractors or other persons to the contract must be ratified by council resolution. The person or firm under contract shall provide to the council detailed justification of the need for any such additional subcontractor or person. With each invoice submitted, the person or firm holding said non-bid contract shall acknowledge that no subcontractors or other persons have been added to the contract without prior council approval by resolution. Failure to comply with this section shall result in penalties imposed upon the person or firm under contract as set forth in section 2-935.1 for professional service providers.
- (b) In addition, the person or firm contracting or proposing to contract with Jefferson Parish or with any of its agencies, divisions or special districts on a non-bid basis must submit prior to the ratification by the council of the contract or contract amendment:
  - (1) An affidavit attesting:
    - a. That the affiant has not and will not employ any person either directly or indirectly to secure the public contract under which he is to receive payment, other than persons regularly employed by the affiant whose service in connection with the provision or procuring of insurance under the contract or in securing the public contract are in the regular course of their duties for the affiant; and
    - b. That no part of the contract price was paid or will be paid to any person for soliciting the contract other than the payment of normal compensation to persons regularly employed by the affiant whose services with the project are in the regular course of their duties for the affiant; and
  - (2) An affidavit attesting to:
    - a. Any and all campaign contributions that the affiant has made to elected officials of the parish, whether still holding office at the time of the affidavit or not, during the two-year period immediately preceding the date the affidavit is signed, listing the date and amount of each contribution made to a Jefferson Parish Council member or Parish President; if any additional campaign contributions are made after the affidavit is executed, but prior to the time the council acts on the matter, an updated affidavit is required; for the purposes of this requirement, if the affidavit is submitted on behalf of a corporation, LLC or any other legal entity, then the affidavit must additionally report contributions made by officers, directors and owners, including employees, owning twenty-five (25) percent or more of the company; and
    - b. Any and all debts owed by the affiant to any elected or appointed official of the parish, and any and all debts owed by any elected or appointed official of the parish to the affiant; and attesting:
    - c. That the affiant has not made any contribution to or in support of elected officials of the parish through or in the name of another person or firm either directly or indirectly.
  - (3) Any affidavit required under state law.
- (c) For purposes of this Section, the terms "non-bid contract(s)", "contract(s) awarded on a non-bid basis" or "contract(s) on a non-bid basis" shall not include group purchasing contracts. For purposes of this section, "subcontractors" in contracts with insurance agents of record or for the provision of insurance for Jefferson Parish or for any of its agencies, divisions or special districts, including, but not limited to Jefferson Parish Hospital Service District No. 1 and Jefferson Parish Hospital Service District No. 2, shall include any person or firm who would assist in providing insurance under the contract or who would share in the commissions generated by the placement of insurance under the contract, excluding full time employees of the primary firm under contract. Notwithstanding any provision of this section to the contrary, however, nothing herein shall prohibit an insurance producer of record or agent from using the services of a wholesale broker for the placement of insurance coverage without prior approval of the use of said wholesale broker by the council, provided that the name of the wholesale broker and the amount of the broker's fee is disclosed on the invoice for

Updated: 2.20.12

Code of Ord., Jeff. Parish LA § 2-923-923.1

the placement of any insurance using the broker's services and that the risk management department provides a copy of said invoice to each member of the council within five (5) days of the department's receipt of the invoice.

- (d) Notwithstanding any other provision of this section to the contrary, submissions of subcontractor affidavits as required by this section for all non-bid contracts with Jefferson Parish Hospital Service District No. 1 and/or Jefferson Parish Hospital Service District No. 2 which are not subject to ratification or approval by the Jefferson Parish Council under applicable regulations and procedures shall be made to the hospital board or hospital administration or other appropriate agency which is authorized to approve the prime contract related to the proposed subcontract, and said agency shall be the proper and final authority to approve any such subcontract. In addition, for those contracts with the parish's hospital service districts which are not subject to ratification or approval by the Jefferson Parish Council, contractors shall not be required to acknowledge with the invoices submitted under such contracts that no subcontractors or other persons have been added to the contract without prior council approval by resolution.

Sec. 2-923.1. - Disclosure and approval of all subcontractors and persons receiving payments for bid contracts.

- (a) All non-collusion affidavits, affidavits of fee disposition and campaign disclosure forms or other similar attachment, required to be provided with any bid, request for proposal, or statement of qualification, if not elsewhere required to be provided earlier, must be provided to the parish at least nine (9) days before the Jefferson Parish Council meeting at which the matter triggering the requirement of the submittal is to be considered by the council, unless a council member approves the resolution or ordinance for the addendum agenda, in which case the required attachments must be with the posting to the addendum agenda.
- (b) The parish department which initiated the request for such submittal shall be responsible for reviewing the submittals and coordinating with the parish EIS department to have the non-collusion affidavits, affidavits of fee disposition, campaign disclosure forms, or other similar attachment, posted on the parish web site at a link no later than the Monday before the council meeting at which the matter is to be considered by the council, unless a council member approves the resolution for the addendum agenda, in which case the required attachments must be with the posting to the addendum agenda.
- (c) In order to facilitate this, all required affidavits and disclosures must be attached to any legislation which is routed for approval to be included on the council agenda. For the purposes of this routing requirement as it applies to RFP's, all affidavits received must be attached; the fact that some may have not been provided by the proposer will be reported to the council by the evaluation committee.

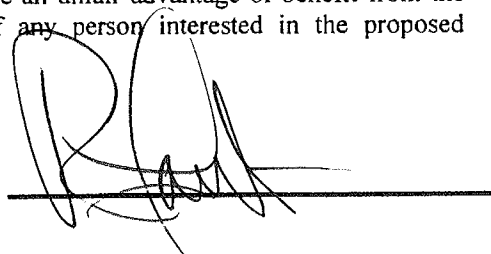
# AFFIDAVIT

STATE OF LOUISIANA  
PARISH OF JEFFERSON

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY CAME AND APPEARED RICHARD C. LAMBERT, WHO AFTER BEING BY ME DULY SWORN, DEPOSED AND SAID THAT HE IS THE FULLY AUTHORIZED MEMBER/MANAGER OF RICHARD C. LAMBERT CONSULTANTS, LLC (HEREIN AFTER REFERRED TO AS BIDDER) THE PARTY WHO SUBMITTED A BID FOR \_\_\_\_\_, BID NO. \_\_\_\_\_

AND SAID AFFIANT FURTHER SAID:

- 1) That bidder employed no person, corporation, firm, association or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the bidder whose services in connection with the construction of the public building or project or in securing the public contract were in the regular course of their duties for bidder; and
- 2) That no part of the contract price received by bidder was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the bidder whose services in connection with the construction of the public building or project were in the regular course of their duties for bidder.
- 3) Said bid is genuine and the bidder has not colluded, conspired or agreed directly or indirectly with any other bidder to offer a sham or collusive bid.
- 4) Said bidder has not in any manner, directly or indirectly, agreed with any other person to fix the bid price of affiant or any other bidder, or to fix any overhead, profit or cost element of said bid price, or that of any other bidder, or to induce any other person to refrain from bidding.
- 5) Said bidder is not intended to secure an unfair advantage of benefit from the Parish of Jefferson or in favor of any person interested in the proposed contract.



SWORN TO AND SUBSCRIBED  
BEFORE ME THIS 15th  
DAY OF February, 20 12

  
\_\_\_\_\_  
NOTARY PUBLIC

Revised 8/24/05

JOY CHEW  
Notary Public I.D. # 67867  
St. Tammany Parish  
State of Louisiana  
My Commission expires with life


**AFFIDAVIT**

**STATE OF LOUISIANA  
PARISH OF JEFFERSON**

**BEFORE ME**, the undersigned authority, personally came and appeared,  
RICHARD C LAMBERT, who after being duly sworn,  
deposed and said that he/she/they are fully authorized MEMBER/MANAGER of  
RICHARD C LAMBERT  
CONSULTANTS, LLC (hereinafter referred to as affiant), and said affiant  
further said:

The following is a complete listing of all subcontractors who may  
assist in providing professional services for the project known as  
CYPRESS ENGINEERING, JBA CONSULTING  
ENGINEERS:

Subcontractors, excluding full time employees of firm, who would  
assist in providing professional services for the project:

  
\_\_\_\_\_  
**AFFIANT**

**SWORN TO AND SUBSCRIBED  
BEFORE ME ON THIS** 15th  
**DAY OF** February, 2012.

  
\_\_\_\_\_  
**NOTARY PUBLIC**

JOY CHEW  
Notary Public I.D. # 67867  
St. Tammany Parish  
State of Louisiana  
My Commission expires with life.

A copy of this affidavit must be attached to all pay requests.

\_\_\_\_\_ Check here if no additions or substitutions of subcontractors have been  
made under this contract or any amendments to this contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Any additions or substitutions of subcontractors, excluding full time employees of firm, who would  
assist in providing professional services for the project, requires Jefferson Parish Council  
approval and requires submission of a new sworn affidavit.